

REBUDGET REQUEST

PI/PD: _____ **College:** _____ **NSU Index:** _____
Project Title: _____ **Sponsor:** _____

In accordance with [OSP Policy #25, Recording of Budgets and Encumbrances](#) and sponsoring agency regulations and guidelines [which may be determined to require written prior approval from the agency], the following **rebudgeting** action is requested:

FROM		TO		JUSTIFICATION: EXPLAIN FULLY Attach additional sheet, as necessary
Account Code	Amount	Amount Code	Amount	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
<i>Total:</i> _____		<i>Total:</i> _____		

Note: The sum of the two totals must equal zero.

Does this rebudget indicate a change in the scope of work? Yes No

SIGNATURES:

_____	_____
Principal Investigator	Date
_____	_____
Dean/Unit Head or Finance Director	Date

GRANT OFFICER REVIEW: Sponsor Approval Required? Yes No Grant Officer Initial: _____
If yes, must be attached to form.

OSP APPROVAL:

_____	_____
Office of Sponsored Programs	Date